



Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446

eprfpd@att.net www.eprfpd.specialdistrict.org

MINUTES

For the Regular Meeting of the Eastern Plumas Rural Fire Protection District's Board of Directors held at 141 Delleker Rd., Portola, CA 96122 On November 21, 2022 at 6:30 PM

Board Members: Chairperson Kevin Sankey, Vice Chairperson Angelina Sutcliffe, Director Audrey Mitrevics and Director Jeanne Graham

1. **Call to Order:** Meeting was called to order at 6:30 PM by Chairperson Sankey.
2. **Roll Call:** Directors Sankey, Mitrevics and Graham were all present. Director Sutcliffe was absent.
3. **Pledge of Allegiance:** The Pledge was recited by all.
4. **Public Comment:**

Member of the public, Ashlee Sims commented about the camera in the training/meeting room being covered by a baseball cap, as well as a donation boot up at J&J's Grizzly Store. Secretary, Katy Martinez read aloud a public comment submitted by Leah Turner expressing concerns about the Board's decision not to rejoin the LESSG study group.

5. **Consent Items:**

- a) Minutes Regular Board Meeting August 15, 2022
- b) Minutes Special Board Meeting August 29, 2022
- c) Minutes Special Board Meeting September 12, 2022

Director Graham made a motion to approve consent items a, b and c. Director Mitrevics seconded the motion.

Roll Call Vote: Director Mitrevics – Aye, Director Graham – Aye, Director Sankey - Aye. Motion passes.

6. **Regular Calendar**

6.1 Correspondence: Secretary, Katy Martinez shared with the Board, a thank you letter from the City of Yreka, a notice from GLRID regarding water and sewer rates increasing as well as a letter from Gold Mountain CSD terminating services effective January 1, 2023. Chairperson Sankey thanked Cary Curtis for their letter and expressed our appreciation for their years with us and wished Gold Mountain the best.

6.2 Director Rudolph Resignation: Director Mitrevics made a motion to accept Director Rudolph's letter of resignation. Director Graham seconded the motion.

Roll Call Vote: Director Mitrevics – Aye, Director Graham – Aye, Director Sankey - Aye. Motion passes.

6.3 Update on Budget and Warrants; October 11, 2022 through November 21, 2022. Secretary, Katy Martinez informed the Board that warrants totaled \$16,649.74. In January, a tax deposit of approximately \$29,000 is expected to be received. The balance is approximately \$208,010.66.

6.4 Chief and Secretary Recruitment: Director Graham read aloud an email from Director Sutcliffe wherein she expressed her recommendation that applicant, Arielle Hardy be considered for the Secretary position. Director Graham seconded this opinion. Ms. Hardy was expected to be in attendance tonight but she emailed that an emergency had come up and she could not attend. Katy was directed to reach out to Ms. Hardy and invite her to attend the Board meeting in January. Director Graham stated that Fred

and Leah had both offered to help with paperwork and training, but she did not have any further update on the Chief's position. Chairperson Sankey advised that with the departure of both Director Rudolph and Chief Frank, directors need to be appointed to the ad hoc committee. Director Mitrevics made a motion that Chairperson Sankey and Director Graham be appointed to the ad hoc committee. Director Graham seconded the motion. Battalion Chief Turner will assist the ad hoc committee.

Roll Call Vote: Director Mitrevics – Aye, Director Graham – Aye, Director Sankey - Aye. Motion passes.

6.5 Appointment of Interim Fire Chief: Director Graham made a motion that Battalion Chief, Todd Turner be appointed Interim Fire Chief. Director Mitrevics seconded the motion.

Roll Call Vote: Director Mitrevics – Aye, Director Graham – Aye, Director Sankey - Aye. Motion passes.

6.6 AB38 Defensible Space Inspections: Cary Curtis spoke and stated that a few property owners at Gold Mountain have needed inspections and Cal Fire has handled them. Board discussion ensued and the Board was in agreement that Cal Fire is the entity responsible for property inspections required under AB38.

6.7 Monthly Interim Chief's Report: Interim Chief Turner informed the Board that there have been 16 calls in District – 7 medical calls, 4 smoke checks, 3 public assists, 2 mutual aid calls with Beckwourth Fire; 1 medical and 1 structure fire. #9857 and #9834 both needed new batteries. All equipment is up and running. Some airbags paid for by the Firefighter's Association have been received. Leah Turner won her seat on the Portola City Council and as of January 1, 2023 she will be stepping down from the fire department. Captain Elaine Frank spoke about the Mutual Aid Agreement. She has kept in contact with the Fire Chief's from both Meadow Valley Fire and Long Valley Fire departments and confirmed today that the new agreement is expected soon. Once it is received, it is important to get it signed immediately.

6.8 Resolution 2022-015 Establishing the Schedule of Regular Meetings: This resolution changes the start time from 6:30 PM to 6:00 PM to accommodate the winter season. Director Graham made a motion to approve Resolution 2022-015. Director Mitrevics seconded the motion.

Roll Call Vote: Director Mitrevics – Aye, Director Graham – Aye, Director Sankey - Aye. Motion passes.

6.9 Appoint Ad Hoc Committee for Plumas LAFCO: Jennifer Stevenson spoke via Zoom. The SOI update report will be published tomorrow and she will send out an email to all interested parties. The commission will be considering the SOI updates at their upcoming meeting on December 12th at 10:00 AM. Jennifer explained that LAFCO is charged with insuring efficient services amongst all special districts and must conduct first, Municipal Service Reviews (MSR) and then update the spheres of influence (SOI). She highly recommends that EPRFPD's Ad Hoc Committee be in communication and discussions with LAFCO to provide feedback on the report and be present at the meeting on December 12. She is available at any time to answer any questions the ad hoc committee may have. Director Graham asked if there is still time to respond to the MSR. Jennifer stated that the MSR determinations have been adopted by the commission and the public comment period has closed. She believes the commission would be open to receiving further comment on something we would like to make a correction to. She recommended that any comments be as specific as possible, submitted in writing, and include any evidence to support our statements. Board discussion ensued. Director Graham made a motion to form a LAFCO Ad Hoc Committee consisting of Directors' Graham and Sutcliffe, in the event that Director Sutcliffe cannot serve on the committee, Director Sankey will serve in lieu of. Director Mitrevics seconded the motion.

Roll Call Vote: Director Mitrevics – Aye, Director Graham – Aye, Director Sankey - Aye. Motion passes.

Director Graham made a motion that the LAFCO Ad Hoc Committee be given full authority for MSR and SOI input unless other members of the Board see something in the SOI and they want to have a special meeting prior to the LAFCO meeting on December 12th. Director Mitrevics seconded the motion.

Roll Call Vote: Director Mitrevics – Aye, Director Graham – Aye, Director Sankey - Aye. Motion passes.

7. Future Agenda Items Requested by Board Members: C Road, LAFCO Ad Hoc Committee, Chief and Secretary Recruitment.

8. Adjournment

Director Graham motioned to adjourn the meeting.

Director Mitrevics seconded the motion.

Meeting was adjourned at 7:26 PM.

ATTEST:

Katy Martinez, Secretary

Kevin Sankey, Chairperson

APPROVED AND SIGNED AT EPRFPD'S 04/17/2023 REGULAR BOARD MEETING