



Eastern Plumas Rural Fire Protection District
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MEETING AGENDA

Eastern Plumas Rural Fire Protection District's

Board of Directors

141 Delleker Rd., Portola, CA 96122

On August 15, 2022 at 6:30 PM

The public may attend this meeting either in person or via Zoom.

To attend the Board meeting login to

<https://us02web.zoom.us/j/81038854737?pwd=a2hseW0xKytMa3g4M1JnaTJLS0Erdz09>

By phone (669) 900-9128 Meeting ID: 810 3885 4737 Passcode: 441989

Members of the public who call in and wish to speak should so indicate by virtually raising “your hand” in Zoom, or by pressing *9 if you are calling in, and waiting to be recognized. When you are recognized to speak, you will be instructed to unmute in Zoom, or by pressing *6 if you are calling in. Please do not press *9 or the raise hand icon if your hand is already up as it will lower your virtual “hand”.

All members of the public will be limited to two (2) minutes apiece, which shall not include time for members of the public to register and be recognized for public comment. The Board Chair may reduce the amount of time allotted at the beginning of each item or public comment period depending on the number of calls and the business of the day. Your patience is appreciated.

- 1 Call to Order**
- 2 Roll Call**
- 3 Pledge of Allegiance**
- 4 Public Comment:**

Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda. Comments are welcome. Pursuant to the Brown Act, members of the Board or staff may briefly respond to statements made or questions posed by members of the public. The District cannot take any action on items not listed on the posted agenda, but may add to a future agenda, matters brought up under public comments for appropriate action at a future meeting. Public Comment will be limited to two (2) minutes apiece.

- 5 Consent Items**

These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any Director, staff member, or interested party may request that an item be removed from the consent agenda for discussion.

- a) **Minutes Special Meeting May 02, 2022**
- b) **Minutes Regular Meeting May 16, 2022**
- c) **Minutes Special Meeting June 13, 2022**
- d) **Minutes Regular Meeting June 20, 2022**

Recommendation: Adopt the consent item(s).



6 Regular Calendar

6.1 Correspondence:

1. Letter from Graeagle Fire District

Recommendations: Review letters, discuss, and provide direction

6.2 Update on Budget and approve warrants: Presentation, update and direction regarding current budget balance, projected tax deposits, and total of warrants submitted during the current period (June 18, 2022 to August 12, 2022).

Recommendations: Review, discuss, and approve or provide direction.

6.3 District Special Assessments: Special Assessment Enrollment for Fiscal Year 2022/23, Tax year 2022. Resolution 2022-011 Requesting Collection of Charges on Tax Roll

Recommendations: Review, discuss, and approve Resolution 2022-011

6.4 Preliminary Budget Fiscal Year 2022/2023: Continued from June 18, 2022 and July 25, 2022 meetings. Staff and Director Sutcliffe to present preliminary Budget for Fiscal Year 2022/2023 and any related issues.

Recommendations: Receive information, discuss, approve preliminary Budget, and provide direction.

6.5 Resolution 2022-010 Authorization of preliminary Budget.

Recommendations: Discuss, approve Resolution 2022-010, provide direction.

6.6 Chief and Secretary Recruitment: Update on status of job postings and replies.

Recommendations: Receive update, discuss, and provide direction to include schedule possible closed session regarding terms and negotiations of employment agreements.

6.7 AB38 Defensible Space Inspection: AB38 requires a home inspection upon the sale of a home in a high or very high hazard severity zone. Update from Director Rudolph on the District's responsibilities and requirements under AB38.

Recommendations: Receive update, discuss, and provide direction.

6.8 Receive Monthly Report from Chief Frank including the number of calls for service in the months of June and July, equipment, station, and personnel status, and any related issues.

Recommendations: Receive update, discuss, and provide direction.

6.9 Plumas County Mutual Aid Agreement for Emergency Services Agreement: Chief Frank to provide update on status of the Mutual Aid agreement between Plumas County Emergency Services agencies. There will be a very short time frame for review and signing of agreement.

Recommendations: Review information and requirements, discuss, decide on how to address the short turn around for approval, and provide direction, including the possibility of scheduling a Special Board meeting.

6.10 Review of all Board Members Duties, Responsibilities, and Performance of Duties: What should the Chair, Vice-Chair and Directors duties and responsibilities be?

Recommendations: Discuss and review, possible appointment of new Chair and Vice-Chair, provide direction.

6.11 Update District Policies: The District Policies need to be updated. Appoint ad-hoc committee to update and present to the Board at the September 19, 2022 meeting for full Board review.

Recommendations: Discuss, appoint ad-hoc committee, and provide direction.

7 Future Agenda Item Requests from Board Members.

Next scheduled Regular Board Meeting September 19, 2022 at 6:30 pm.

8 Adjournment

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