



**Eastern Plumas Rural Fire Protection District**  
141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446  
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## **MEETING AGENDA**

**Eastern Plumas Rural Fire Protection District's**

**Board of Directors**

**141 Delleker Rd., Portola, CA 96122**

**On June 20, 2022 at 6:30 PM**

### **THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC**

In response to the Coronavirus cases in the County, and continuing concerns of the Governor of the state of California and the Plumas County Public Health Officer about potential community spread of Coronavirus from prolonged indoor gatherings, members of the public will not be permitted to physically attend the Special Board Meeting, but are allowed to participate telephonically in accordance with California Government Code Section 54953 (AB-361).

**To attend the Board meeting login to**

**<https://us02web.zoom.us/j/81038854737?pwd=a2hseW0xKytMa3g4M1JnaTJLS0Erdz09>**

**By phone (669) 900-9128 Meeting ID: 810 3885 4737 Passcode: 441989**

Board Members may participate in the meeting by video or telephone consistent with the Order. Members of the public who call in and which to speak should so indicate by virtually raising "your hand" in Zoom by pressing \*9 and waiting to be recognized. When you are recognized to speak, you will be instructed to unmute by pressing \*6. Please do not press \*9 if your hand is already up as it will lower your virtual "hand".

**All video and telephone callers will be limited to two (2) minutes apiece, which time shall not include time for members of the public to register and be recognized for public comment. The Board Chair may reduce the amount of time allotted per video or telephone caller at the beginning of each item or public comment period depending on the number of calls and the business of the day. Your patience is appreciated.**

- 1 Call to order**
- 2 Roll Call**
- 3 Pledge of Allegiance**
- 4 Public Comment:**

Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda. Comments are welcome. Pursuant to the Brown Act, members of the Board or staff may briefly respond to statements made or questions posed by members of the public. The District cannot take any action on items not listed on the posted agenda, but may add to a future agenda, matters brought up under public comments for appropriate action at a future meeting. Public Comment will be limited to two (2) minutes apiece.



**5 Consent Items**

None

**6 Closed Session**

**6.1 Conference with Legal Counsel – Existing litigation**

**(Pursuant to Government Code section 54956.9(d)(1))**

**Name of Case: John Fatheree v. Eastern Plumas Rural Fire Protection District, et al**

**Case No.: CV20-00176**

**6.2 Report out from closed session**

**7 Regular Calendar**

**7.1 Correspondence:**

- 1. Letter of Resignation from Chief Frank**
- 2. Letter of Resignation from Secretary Katy Martinez**

**Recommendations: Review letters, discuss, and provide direction including: (a) initiation of recruitment, (b) possible direction to review and update job descriptions with legal counsel, (c) places for Chair and Secretary to post openings, (d) potential authorization to Chair to spend up to \$7,500 for publication on electronic job boards and for possible consultation with recruiter, and (e) direction to schedule the appointment labor negotiator and to conduct a closed session regarding these positions at the next Regular Board meeting.**

**7.2 Update on Budget and approve warrants: Presentation, update and direction regarding current budget balance, projected tax deposits, and total of warrants submitted during the current period (May 13, 2022 to June 17, 2022).**

**Recommendations: Review, discuss, and approve or provide direction.**

**7.3 Preliminary Budget Fiscal Year 2022/2023. Staff and Director Sutliff to present preliminary budget for Fiscal Year 2022/2023 and any related issues.**

**Recommendations: Receive information, discuss, approve preliminary budget, and provide direction.**

**7.4 Resolution 2022-010 Preliminary Budget Fiscal Year 2022 – 2023 (FY 22/23). Approve resolution 2022-010 Preliminary Budget.**

**Recommendations: Discuss, approve Resolution FY 22/23, and provide direction.**



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- 7.5 Resolution 2022-009 authorization to continue remote meetings. Does the Board want to continue remote meetings? Discuss the different types of meetings; remote, hybrid, or in person. Recommendations: Discuss, approve resolution 2022-009 or other meeting form, and provide direction.**
- 7.6 AB38 Defensible Space Inspection. AB38 requires a home inspection upon the sale of a home in a high or very high hazard severity zone. The Board needs to select a member to do more research on AB38 and report back at the July meeting on requirements and how it affects the District. Recommendations: Discuss, appoint, and provide direction.**
- 7.7 Receive Monthly Report from Chief Frank including the number of calls for service in the last month, equipment, station, and personnel status, information from Chiefs Association meeting, and any related issues. Recommendations: Receive update, discuss, and provide direction.**
- 7.8 Forest Service Contract. Chief Frank to provide current status of contract with Forest Service for wildland fires. Recommendations: Receive update, discuss, and provide direction.**
- 7.9 Plumas County Mutual Aid Agreement for Emergency Services. Chief Frank to provide information on the renewal of the Mutual Aid agreement between Plumas County Emergency Services agencies. There will be a very short time frame for review and signing of agreement, a future Special Meeting could be needed on this agreement. Recommendations: Review information and requirements, discuss, decide on how to address the short turn around for approval, and provide direction.**
- 7.10 Surplus Excess Scott Self Contained Breathing Apparatus (SCBA). The District has 25 Scott SCBA packs and 18 bottles from the purchase prior to the grant for the new SCBA's awarded, that are excess. Chief Frank request authorization to be able to donate the SCBA's to a fire district that is in extreme need and/or sell to help offset the cost of the grant matching funds. Recommendations: Receive information, discuss, approve surplusing excess Scott SCBA's by donation and/or selling, and provide direction.**
- 7.11 Surplus Survive Air SCBA's. The District has several Survive Air SCBA's. Survive Air parts or complete packs are no longer available; however, some districts still have them. Recommend authorizing making the Survive Air SCBA's available as parts to the districts that still use Survive Air SCBA's. Recommendations: Discuss, approve the surplusing of Survive Air SCBA's for parts only to other districts, and provide direction.**
- 7.12 "C" Road Contract Review. Review of "C" Road's Emergency Services Contract with EPRFPD. Director Sankey to present "C" Road requests; and any related issues. Recommendations: Receive presentation, discuss, provide direction.**
- 7.13 Final Approval of Updated District Policies. Final review and approval of updated District Policies. Recommendations: Review, discuss, approve updated District Policies, and provide direction.**
- 8 Request for Future Agenda Item from Board members:**  
Next scheduled Regular Board Meeting July 18, 2022 at 6:30 pm.
- 9 Adjournment**