

Table  
of

Contents

**TABLE OF EXHIBITS**

Exhibit A – September 14, 2020 Regular Meeting Agenda .....8

Exhibit B – September 14, 2020 Regular Meeting Minutes.....8

Exhibit C – September 28, 2020 Emergency Meeting Agenda\* .....8

Exhibit D – September 28, 2020 Emergency Meeting Minutes .....8

Exhibit E – September 30, 2020 Emergency Meeting Agenda\*.....8

Exhibit F – September 30, 2020 Emergency Meeting Minutes.....8

Exhibit G – October 7, 2020 Emergency Meeting Agenda\* .....9

Exhibit H – October 7, 2020 Emergency Meeting Minutes .....9

Exhibit I – October 26, 2020 Special Meeting Agenda .....9

Exhibit J – October 26, 2020 Special Meeting Minutes .....9

Exhibit K – November 2, 2020 Regular Meeting Agenda.....10

Exhibit L – November 2, 2020 Regular Meeting Minutes .....10

Exhibit M – Petitioner’s November 20, 2020 Cease and Desist Letter .....10

Exhibit N – November 16, 2020 Regular Meeting Agenda.....10

Exhibit O – December 7, 2020 Regular Meeting Agenda.....11

Exhibit P – December 8, 2020 Emergency Meeting Agenda\* .....11

Exhibit Q – December 8, 2020 Emergency Meeting Minutes.....11

Exhibit R – Petitioner’s December 13, 2020 Demand to Publish Emergency Meeting Minutes..12

Exhibit S – December 19, 2020 Special Meeting Agenda.....12

Exhibit T – District’s December 19, 2020 Response to Cease and Desist Letter.....12

Exhibit U – Petitioner’s November 20, 2020 Public Records Act Request.....13

Exhibit V – District’s December 10, 2020 Letter Response to Public Records Act Request.....13

\*Emergency meeting

Exhibit

A



# Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446  
epripu@att.net

## AGENDA

**For the Regular Meeting of the Eastern Plumas Rural Fire Protection District's Board of Directors to be held at 141 Delleker Rd., Portola, CA 96122**

**On September 14, 2020 at 6:30 PM**

**MEETING VIA CONFERENCE CALL**

**DIAL-IN NUMBER 701-802-5263 CODE 6465910#**

**Board Members: Chairperson Jeanne Graham, Director Ronnie Williams, Director Lydia Acosta and Director Kevin Sankey**

- **Call Meeting to Order**
- **Roll Call**
- **Pledge of Allegiance**
- **Public Comment:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda. Pursuant to the Brown Act, the District cannot take any action on items not listed on the posted agenda, but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.
- **Consent Items:**
  1. **Minutes from the August 10, 2020 Regular Monthly Meeting**
  2. **Minutes from the September 1, 2020 Emergency Meeting**
  3. **Adoption of FY 2020/2021 Final Budget Resolution 2020-002**
  4. **Resolution 2020-005 Conflict of Interest**
- **Budget**
- **Secretary's Report**
- **Director's Reports**
- **Chief's Report**
- **Discussion and Possible Action:**
  1. **Department Training Proposal**
  2. **Frank – Claireville Single Family Residence Contract Renewal**
- **Old Business:**
  1. **Consolidation Study Group**
  2. **Streamline Website – Domain Name Update**
- **New Business:**
- **Closed Session: Personnel**
- **Adjournment**

In compliance with the Americans with Disabilities Act (ADA), the district will make every reasonable attempt to accommodate any attendee or participant at the meeting needing special assistance beyond what is normally provided. Please contact Eastern Plumas Rural Fire Protection District at 530-832-5626 at least 48 hours prior to this meeting to inform us of your particular needs and to determine if accommodation is feasible. Individuals with impaired hearing and/or speech impediments and a Telecommunication Device for the Deaf (TDD) may dial 1-800-342-5966 to reach the Commission.

### REPORTS/ANNOUNCEMENTS

Pursuant to Government Code Section 54954.2, Board members and Administrative Officer may take a brief announcement or brief report on his or her activities. Board members and Administrative Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

B



# Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446  
eprfpd@att.net

**For the Regular Meeting of the Eastern Plumas Rural Fire Protection District's  
Board of Directors held at  
141 Delleker Rd., Portola, CA 96122 On  
September 14, 2020 at 6:30 PM**

Board Members: Chairperson Jeanne Graham, Director Lydia Acosta, Director Rhonda  
Williams and Director Kevin Sankey

**MEETING HELD VIA TELECONFERENCE CALL**

- 1) **Call Meeting to Order:** Meeting called to order at 6:31 PM.
- 2) **Roll Call:** Chairperson Jeanne Graham, Director Kevin Sankey and Director Lydia Acosta were in attendance. Director Rhonda Williams was absent.
- 3) **Public Comment:** None.
- 4) **Consent Items:**
  - Minutes from the August 10, 2020 Regular Meeting, Minutes from the September 1, 2020 Emergency Meeting, Adoption of Resolution 2020-002 Fiscal Year 2020/2021 Final Budget and Adoption of Resolution 2020-005 Conflict of Interest. Director Sankey made a motion to approve all consent items. Director Acosta seconded the motion. All present voted Aye.
- 5) **Budget:** Katy informed the board that the budget is approximately \$69,525.96. Director Graham informed the board that she fully expects Beckwourth Fire to take over the City of Portola contract for services and that future income from that contract will no longer be in our budget shortly after the first of the year 2021.
- 6) **Secretary's Report:** Katy shared with the board that our liability insurance renewal is conditional and contains an exclusion for communicable diseases coverage.
- 7) **Correspondence:** None
- 8) **Directors Reports:** **Graham:** Jeanne stated that she came in and attended firefighter training this past Thursday. **Sankey:** Kevin thanked Elaine for arranging and leading the 9/11 memorial. **Acosta:** Nothing to report.
- 9) **Chiefs Report:** Written. Bob informed the board that he will be inviting a grant writer to attend next month's board meeting to discuss applying for an SCBA grant. This is a pressing issue and at least 24 bottles are needed by next year, as our bottles will be out of compliance. Hydrant testing in the City of Portola is an ongoing concern, especially with this dangerous wildfire season. Assistant Chief John Fatheree mentioned that he believes there are 3 out of order hydrants in our own district that GLRID has not addressed. Chief Frank will be able to resume attending GLRID monthly meetings in January and he intends to follow up on this.

**10) Discussion and Possible Action:**

**1. Department Training Proposal:** Brian Attama presented the board with information and literature on Essentials of Fire Fighting Instructors Pack and workbooks. After discussion, Director Acosta made a motion to approve spending funds in the amount of \$567 plus tax and shipping to purchase the Essential 7 Fire Fighting course and workbook. Director Graham seconded the motion. Voice Vote: Sankey – Aye, Acosta – Aye, Graham – Aye. Director Sankey asked Brian how long before he could have this program up and running. Brian responded that he believes he can have it ready by the end of January. Kevin advised Brian that the board will expect an update at the February 2021 meeting. Brian reminded the board that this training does not negate the need for firefighters to attend the Quincy Academy as that training provides firefighters with essential hands on training that cannot be replicated anywhere else at this time.

**2. Claireville Single Family Residence Contract:** Waiving of the annual fee for Chief Frank was discussed. Director Acosta made a motion to approve waiving the annual fee for Chief Frank's Single Family Contract. Jeanne Graham seconded the motion. All present voted Aye.

**11) Old Business:** Elaine gave an update on the AED program. Director Sankey would like this item placed on the next agenda in order to address it.

**Consolidation Study Group:** Jeanne informed the board that the last 2 meetings were cancelled and it has been rescheduled for October 7, at 10 am.

**Web Page:** It was discussed and agreed that Assistant Chief John Fatheree has the board's approval to update the department's Facebook page.

**12) New Business:**

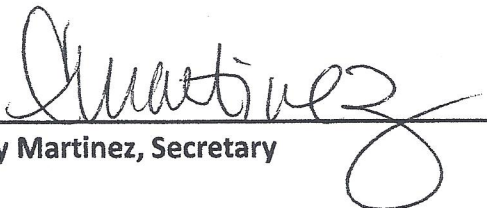
**Next Regular Meeting Date:** October 12, 2020 at 6:30 PM.

**15) Closed Session:** Jeanne called to move the meeting into closed session at 7:55 PM

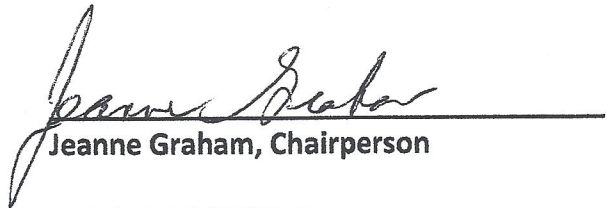
**16) Report on Closed Session:** Jeanne called the meeting back into open session at 8:19 PM. Ongoing personnel matters were discussed and will continue to be monitored.

**17) Adjournment:** Chairperson Graham moved to adjourn the Meeting at 8:20 PM.

**ATTEST:**



Katy Martinez, Secretary



Jeanne Graham, Chairperson

**APPROVED AND SIGNED AT EPRFPD'S 10/12/2020 REGULAR BOARD MEETING**

C





# Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446  
epripd@att.net

## AGENDA

**For the Emergency Meeting of the Eastern Plumas Rural Fire Protection District's Board of Directors to be held at 141 Delleker Rd., Portola, CA 96122**

**On September 28, 2020 at 6:00 PM**

**MEETING VIA CONFERENCE CALL**

**DIAL-IN NUMBER 701-802-5263 CODE 6465910#**

**Board Members: Chairperson Jeanne Graham, Director Ronnie Williams, Director Lydia Acosta and Director Kevin Sankey**

- **Call Meeting to Order**
- **Roll Call**
- **Public Comment:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda. Pursuant to the Brown Act, the District cannot take any action on items not listed on the posted agenda, but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.
- **Discussion and Possible Action:**
  - **1. District Matter – Disclosure to the Public expected at the October 2020 Regular Meeting**
- **Adjournment**

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### REPORTS/ANNOUNCEMENTS

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D



# Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446  
eprfpd@att.net

## MINUTES

**For the Emergency Meeting of the Eastern Plumas Rural Fire Protection District's  
Board of Directors held at  
141 Delleker Rd., Portola, CA 96122 On  
September 28, 2020 at 6:00 PM**

Board Members: Chairperson Jeanne Graham, Director Lydia Acosta, Director Rhonda Williams and Director Kevin Sankey

- 1) **Call Meeting to Order:** Meeting called to order at 6:00 PM.
- 2) **Roll Call:** Chairperson Jeanne Graham, Director Kevin Sankey, Director Lydia Acosta and Director Rhonda Williams were all present.
- 3) **Closed Session:** Director Graham called to move the meeting into closed session at 6:01 PM.
- 4) **Report on Closed Session:** Jeanne called the meeting back into open session at 6:35 PM. Ongoing personnel matters were discussed and will continue to be monitored. Stay of execution on disciplinary action. Skelly hearing to be convened as soon as possible. Teresa Whitfield to be asked to be hearing officer. This topic to be reviewed at October board meeting.
- 17) **Adjournment:** Chairperson Graham moved to adjourn the Meeting at 6:40 PM.

ATTEST:

Katy Martinez, Secretary

Jeanne Graham, Chairperson

APPROVED AND SIGNED AT EPRFPD'S 10/12/2020 REGULAR BOARD MEETING

E



# Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446  
epripw@att.net

## AGENDA

**For the Emergency Meeting of the Eastern Plumas Rural Fire Protection District's Board of Directors to be held at 141 Delleker Rd., Portola, CA 96122**

**On September 30, 2020 at 6:30 PM**

**MEETING VIA CONFERENCE CALL**

**DIAL-IN NUMBER 701-802-5263 CODE 6465910#**

**Board Members: Chairperson Jeanne Graham, Director Ronnie Williams, Director Lydia Acosta and Director Kevin Sankey**

- **Call Meeting to Order**
- **Roll Call**
- **Public Comment:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda. Pursuant to the Brown Act, the District cannot take any action on items not listed on the posted agenda, but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.
- **Discussion and Possible Action:**
  - **1. Personnel Discipline**
- **Adjournment**

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### REPORTS/ANNOUNCEMENTS

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F



# Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446  
eprfpd@att.net

## MINUTES

**For the Emergency Meeting of the Eastern Plumas Rural Fire Protection District's  
Board of Directors held at  
141 Delleker Rd., Portola, CA 96122 On  
September 30, 2020 at 6:30 PM**

Board Members: Chairperson Jeanne Graham, Director Lydia Acosta, Director Rhonda  
Williams and Director Kevin Sankey

- 1) **Call Meeting to Order:** Meeting called to order at 6:30 PM.
- 2) **Roll Call:** Chairperson Jeanne Graham, Director Kevin Sankey and Director Rhonda Williams were all present. Director Lydia Acosta was absent.
- 3) **Closed Session:** Director Graham called to move the meeting into closed session at 6:31 PM.
- 4) **Report on Closed Session:** Jeanne called the meeting back into open session at 8:15 PM. Ongoing personnel matters were discussed and will continue to be monitored.
- 17) **Adjournment:** Chairperson Graham moved to adjourn the Meeting at 8:16 PM.

**ATTEST:**

  
\_\_\_\_\_  
Katy Martinez, Secretary

  
\_\_\_\_\_  
Jeanne Graham, Chairperson

**APPROVED AND SIGNED AT EPRFPD'S 10/12/2020 REGULAR BOARD MEETING**

G





# Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446

epripu@att.net

## AGENDA

**For the Emergency Meeting of the Eastern Plumas Rural Fire Protection District's Board of Directors to be held at 180 Main St, Beckwourth CA 96129**

**On October 07, 2020 at 6:00 PM**

**MEETING VIA CONFERENCE CALL**

**DIAL-IN NUMBER 701-802-5263 CODE 6465910#**

**Board Members: Chairperson Jeanne Graham, Director Ronnie Williams, Director Lydia Acosta and Director Kevin Sankey**

- **Call Meeting to Order**
- **Roll Call**
- **Public Comment:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda. Pursuant to the Brown Act, the District cannot take any action on items not listed on the posted agenda, but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.
- **Fact Finding Meeting with Beckwourth Fire Department Personnel**
- **Adjournment**

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### REPORTS/ANNOUNCEMENTS

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H



# Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446  
eprfpd@att.net


## MINUTES


**For the Emergency Meeting of the Eastern Plumas Rural Fire Protection District's  
Board of Directors held at  
141 Delleker Rd., Portola, CA 96122 On  
October 07, 2020 at 6:00 PM**

Board Members: Chairperson Jeanne Graham, Director Lydia Acosta, Director Rhonda  
Williams and Director Kevin Sankey

- 1) **Call Meeting to Order:** Meeting called to order at 6:01 PM.
- 2) **Roll Call:** Chairperson Jeanne Graham, Director Kevin Sankey, Director Rhonda Williams and Director Lydia Acosta were all present.
- 3) **Closed Session:** Director Graham called to move the meeting into closed session at 6:01 PM.
- 4) **Report on Closed Session:** Jeanne called the meeting back into open session at 8:49 PM. Ongoing personnel matters were discussed and will be addressed at the October board meeting.
- 17) **Adjournment:** Chairperson Graham moved to adjourn the Meeting at 8:50 PM.

**ATTEST:**

  
\_\_\_\_\_  
Katy Martinez, Secretary

  
\_\_\_\_\_  
Jeanne Graham, Chairperson

**APPROVED AND SIGNED AT EPRFPD'S 10/12/2020 REGULAR BOARD MEETING**

I