



Eastern Plumas Rural Fire Protection District

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MINUTES

For the Regular Meeting of the Eastern Plumas Rural Fire Protection District's Board of Directors held at 141 Delleker Rd., Portola, CA 96122 On June 21, 2021 at 6:30 PM

Board Members: Chairperson Jeanne Graham, Director Lydia Acosta, Director Kevin Sankey,
Director Angelina Sutliffe

1. **Call to Order:** Meeting was called to order at 6:30 PM by Chairperson Graham.
2. **Roll Call:** Director Sankey, Director Acosta, Director Sutliffe and Chairperson Graham were all present.
3. **Pledge of Allegiance:** The Pledge was recited by all.
4. **Public Comment:** None
5. **Consent Items:**
 - a. Minutes of the Regular Board Meeting May 17, 2021
 - b. Minutes of the Special Board Meeting May 20, 2021
 - c. Minutes of the Special Board Meeting June 10, 2021

Director Sankey made a motion to approve the consent items. Director Sutliffe seconded the motion.

Roll Call Vote: Director Sankey – Aye, Director Acosta – Aye, Chairperson Graham– Aye. Director Sutliffe – Aye. The item passes.

6. Regular Calendar

6.1 Budget:

a) Secretary Katy Martinez informed the board that the budget balance is \$90,934.26. Warrants submitted amount to \$67,134.19.

b) Approval of Preliminary Budget. Director Sutliffe made a motion to approve the Preliminary Budget discussed at the June 10, 2021 Special Meeting. Director Acosta seconded the motion.

Roll Call Vote: Director Sankey – Aye, Director Acosta – Aye, Chairperson Graham– Aye. Director Sutliffe – Aye. The item passes.

6.2 Resolution 2021-005 Establishing Appropriations Limit for the Fiscal Year 2021/2022.

This item will be tabled until the July 19, 2021 Regular Board Meeting due to Appropriations Limit information not being available from the county until after their July 6, 2021 meeting.

6.3 Resolution 2021-004 Adoption of Preliminary Budget Fiscal Year 2021/2022.

Director Acosta made a motion to approve item 6.3 Resolution 2021-004 Adoption of Preliminary Budget Fiscal Year 2021/2022. Director Sankey seconded the motion.

Roll Call Vote: Director Sankey – Aye, Director Acosta – Aye, Chairperson Graham– Aye. Director Sutliffe – Aye. The item passes.

6.4 Update from Director Acosta on information from Plumas County Special District Association May 19, 2021 meeting.

Lydia informed the board that the Zoom meeting experienced a lot of technical difficulty so not much was accomplished. Some housekeeping and board member items were addressed. The agenda item regarding COVID grants and a discussion with Christopher Norden were tabled until the next meeting in August. Lydia will attend future meetings and report back to the board.

6.5 Update from Chairperson Graham on information from the Fire Study Group May 25, 2021 meeting and adoption of Resolution 2021-006 confirming participation in the reorganization of regional fire and emergency services (“Fire Study”).

Jeanne informed the board that C Road has formally dropped out therefore; the wording of the Resolution had to be updated to reflect their withdrawal. P.R. outreach will begin and departments can expect to be contacted for information gathering. Secretary Katy Martinez read Resolution 2021-006 aloud. Director Sutcliffe made a motion to approve Resolution 2021-006. Director Acosta seconded the motion.

Roll Call Vote: Director Sankey – Aye, Director Acosta – Aye, Chairperson Graham– Aye. Director Sutcliffe – Aye. The item passes.

6.6 Monthly Report from Chief Frank.

Bob informed the board that in district there were 13 medical calls, 1 smoke check, 1 brush fire, 1 public assist, 2 lift assists and one false alarm. He met with Dan Bria and all items from the wildland grant have been ordered. Bob receives weekly updates on #9873 and progress has been made regarding identifying the problem. By July 1 he expects to either have the truck back or an updated date on the estimated date for completion. All other equipment is in good working order.

6.7 Discussion and Decision Regarding turning Engine 9861 Ladder Truck back to government surplus.

Board discussion ensued and information regarding the number of times the truck has been used and for what purpose, as well as how much money is spent annually to insure and certify the truck were addressed. Director Acosta made a motion to approve turning engine 9861 Ladder Truck back to government surplus. Director Sutcliffe seconded the motion.

Roll Call Vote: Director Sankey – Aye, Director Acosta – Aye, Chairperson Graham– Aye. Director Sutcliffe – Aye. The item passes.

6.8 Receive update from staff on COVID-19, including new recommendations from OSHA, NorCal or Provident and provide further direction.

Captain Elaine Frank informed the board that the department continues to follow the latest COVID-19 guidelines. Captain Frank brought to the boards attention that the department continues to treat each patient as COVID positive and the wearing of N95 masks by all responders continues.

6.9 Receive status of MOU regarding Eastern Plumas Health Care (EPHC) request to utilize Delleker Station for AHA Heartsaver CPR/AED/First Aid classes.

Direction was given. This item will be tabled until the July 19, 2021 Regular Meeting.

7. Closed Session

7.1 Public Employee Performance Evaluation: Fire Chief. Pursuant to Government Code 54957

Chairperson Graham called for Closed Session at 7:16 PM.

Report on Closed Session: Chairperson Graham called the meeting back into open session at 7:47 PM. Direction was given and goal setting was done.

8. Requests for Future Agenda Items:

Next scheduled Regular Board Meeting July 19, 2021 at 6:30 PM.

9. Adjournment:

Director Sutliffe motioned to adjourn the meeting.

Director Graham seconded the motion.

Roll Call Vote: Director Sankey – Aye, Director Acosta – Aye, Director Sutliffe – Aye, Chairperson Graham – Aye. The item passes.

Meeting was adjourned at 7:49 PM

ATTEST:

Katy Martinez, Secretary

Jeanne Graham, Chairperson

APPROVED AND SIGNED AT EPRFPD'S 07/19/2021 REGULAR BOARD MEETING