



Eastern Plumas Rural Fire Protection District

141 Delleker Rd. Portola, CA 96122 Phone: 530.832.5626 Fax: 530.832.5446
eprfpd@att.net

REGULAR MEETING AGENDA
Eastern Plumas Rural Fire Protection District's
Board of Directors
141 Delleker Rd., Portola, CA 96122
On January 4, 2021 at 6:00 PM

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC

In response to the recent resurgence of coronavirus cases in the County, and continuing concerns of the Governor of the state of California and the Plumas County Public Health Officer about potential community spread of Coronavirus from prolonged indoor gatherings, members of the public will not be permitted to physically attend the Special Board Meeting, but are allowed to participate telephonically in accordance with the Governor's Executive Order N-29-20.

To attend the Board meeting log in to: www.freeconferencecall.com, online meeting ID: eprfpd. By phone: DIAL-IN NUMBER 701-802-5263 CODE 6465910#

Board Members may be participating in the meeting via telephone consistent with the Order.

All telephone callers will be limited to two (2) minutes apiece. The Board Chair may reduce the amount of time allotted per telephone caller at the beginning of each item or public comment period depending on the number of calls and the business of the day. Your patience is appreciated.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Comment:**

Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda. Comments are welcome. Pursuant to the Brown Act, members of the Board or staff may briefly respond to statements made or questions posed by members of the public. The District cannot take any action on items not listed on the posted agenda, but may add to a future agenda, matters brought up under public comments for appropriate action at a future meeting.

- 5. Consent Items**

These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any Director, staff member, or interested party may request that an item be removed from the consent agenda for discussion

- a. Minutes of the Regular Board Meeting November 16, 2020. Recommendation: Adopt the minutes.**
- b. Minutes of the Regular Board Meeting December 07, 2020. Recommendation: Adopt the minutes.**

- c. **Minutes of the Emergency Board Meeting December 08, 2020. Recommendation: Adopt the minutes.**
- d. **Minutes of the Special Board Meeting December 19, 2020. Recommendation: Adopt the minutes.**

6. Regular Calendar

6.1 Correspondence. Secretary to present any correspondence received this period.

Recommendation: Review, discuss, provide direction.

6.2 Budget, Secretary to present current budget balance, projected tax deposits for January and total of warrants paid during the current period.

Recommendation: Review, discuss, provide direction.

6.3 Chief's Report. Chief Frank to provide monthly report to include number of calls for service in the last month, equipment, station, and personnel status.

Provide update and receive direction

6.4 Resumption of Training. Discuss, provide direction, approve resumption of training.

6.5 Continue discussion and development of Standard Operational Guidelines, Rules and Regulations, Policies and Procedures

Recommendation: Discuss guidelines, provide direction to Battalion Chief Attama on any additional requested changes, ensure that all Directors have copies of the revised draft guidelines, and place guidelines on the agenda for the February 01, 2021 meeting for discussion and possible approval.

6.6 New COVID 19 OSHA and County mandates for district employees and facilities.

Recommendation: Receive updates from staff and provide direction to staff to develop new policies for compliance using the information from Sedgwick as a template, for consideration by the Board.

Discuss, provide direction to staff, approve the template from Sedgwick.

6.7 Engine 9873 Water Pump, report on repairs and request for additional \$2,500 for troubleshooting and repair by Reno Hydraulic.

Recommendation: Receive report on results of inspection and repair, approve additional \$2,500 to the \$10,000 previously approved.

6.8 Fire Recovery. The District uses Fire Recovery USA to recover cost on billable calls. With the contract change at the end of January, staff needs direction on how we will proceed with billing going forward.

Recommendations:

1) Direct staff to continue billing for services on all calls that are legally allowed to be billed. On mutual aid calls, bill for services as allowed by law and the County Mutual Aid Agreement.

2) Receive update from staff on current claim.

6.9 Consider and update Facebook page administrator, and social media styles for best practices and consistency.

Recommendation: Direct the Public Affairs Officer and the Information Technology Director to have the Facebook page administrative password, provide direction on who else should have administrative privileges, and provide direction to staff to update the look and style of social media platforms.

6.10 Grants. The District currently has three grants that need to be tracked.

a. **Hose Grant. The District have contracted with Mountain Girl Grants to apply for a regional hose grant where the District is the lead agency.**

Recommendation: Receive update on grant status.

b. **Self Contained Breathing Apparatus (SCBA) Grant. The District has contracted with Mountain Girl Grants to be co-applicants on a regional SCBA Grant, with Beckwourth Fire being the lead agency.**

Recommendation: Receive update on grant status.

c. **Wildland Safety Grant. The District has been awarded a Wildland Safety Grant. It is now in the ordering of equipment stage.**

Recommendation: Review the purchase list compared to the items requested in the grant application, insuring that they match.

Recommendation: Review, discuss, provide direction, and approval expenditures as delineated in the grants.

6.11 Update and direction on status of previously approved Cal Card application.

6.12 Update and direction on five-year Audit.

Recommendation: Receive update and provide direction to staff.

6.13 Update from Chief Frank on previously approved Scott Self Contained Breathing Apparatus, including expected delivery date from LN Curtis.

Recommendation: Receive update by Chief Frank.

6.14 Discussion and direction to Chief Frank to Surplus Equipment Rescue Truck 9851 Rescue Truck 9851, which is no longer needed as a rescue vehicle, including options to sell or retrofit it into a service vehicle.

Recommendation: Turn Truck 9851 into a service vehicle, approving a not to exceed amount of \$5000 to retrofit Truck 9851 into a service vehicle.

6.15 Turnover – Portola to Beckwourth, discussion and direction regarding Automated External Defibrillators (AED)

Recommendation: Leave the AEDs in the Portola Business. Provide direction on how the batteries will be replaced as required, and annual checks done.

Update, discuss, direct staff , and approve a course of action for inspections and battery replacement on the two Automated External Defibrillators in Portola.

7. Old Business

Reminder: Brown Act Training at Regular Board Meeting on January 18, 2021. The training is mandatory for all Board members and all staff who are involved in preparing Board agendas.

8. New Business:

9. Adjournment:

In compliance with the Americans with Disabilities Act (ADA), the district will make every reasonable attempt to accommodate any attendee or participant at the meeting needing special assistance beyond what is normally provided. Please contact Eastern Plumas Rural Fire Protection District at 530-832-5626 at least 48 hours prior to this meeting to inform us of your particular needs and to determine if accommodation is feasible. Individuals with impaired hearing and/or speech impediments and a Telecommunication Device for the Deaf (TDD) may dial 1-800-342-5966 to reach the Commission.

REPORTS/ANNOUNCEMENTS

Pursuant to Government Code Section 54954.2, Board members and the Administrative Officer may take a brief announcement or brief report on his or her activities. Board members and the Administrative Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.