



Eastern Plumas Rural Fire Protection District

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MINUTES

For the Regular Meeting of the Eastern Plumas Rural Fire Protection District's Board of Directors held at 141 Delleker Rd., Portola, CA 96122 On September 20, 2021 at 6:30 PM

Board Members: Chairperson Jeanne Graham, Director Lydia Acosta, Director Kevin Sankey,
Director Angelina Sutcliffe and Director Audrey Mitrevics

1. **Call to Order:** Meeting was called to order at 6:30 PM by Chairperson Graham.
2. **Roll Call:** Director Sankey, Director Acosta, Director Sutcliffe, Chairperson Graham, and Director Mitrevics were all present.
3. **Pledge of Allegiance:** The Pledge was recited by all.
4. **Public Comment:** None
5. **Consent Items:**
 - a. Minutes of the Regular Board Meeting August 16, 2021
Director Sutcliffe made a motion to approve the consent items. Director Mitrevics seconded the motion.
Roll Call Vote: Director Sankey – Aye, Director Acosta – Aye, Chairperson Graham – Aye. Director Sutcliffe – Aye, Director Mitrevics – Aye. The item passes.
6. **Regular Calendar**
 - 6.1 **Update on Budget and Approve warrants:**
Outstanding warrants total \$24,970.94. Cal Fire Grant Reimbursement of \$4,277.67 was deposited.
Budget balance is \$99,171.95.
 - 6.2 **Discussion and direction on Plumas County Tax Collector – Properties to be tax lien sold:**
No action to be taken
 - 6.3 **Receive update and provide direction on Workers Compensation Claim:**
Direction was given to continue to monitor any further updates.
 - 6.4 **Secretary's request for a new voice recorder:**
Katy informed the board that there are several options available on eBay for under the \$200 voted on to spend. Director Sutcliffe will help choose the best option.
Direction was given to have the new recorder in time for the next board meeting.
 - 6.5 **Update and further direction regarding Sierra Valley Grange AED Contract:**
Captain Frank advised that there has been no response to the written request for the signed contract.
Direction was given that Captain Frank will visit the Grange and pick up the AED unit. Once the unit has been picked up, the secretary will send a letter advising both Sierra Valley Fire and the Grange that the unit was retrieved by EPRFPD.

6.6 AED request from Explore Sierra Touring Company.

Chairperson Graham informed the board that Beckwourth Fire Chief, Bret Russell responded in favor of placing an AED unit at the Diamond S Ranch public venue.

Direction was given to Captain Frank, retrieve the AED unit from the Sierra Valley Grange, completely service the unit, draw up the contract for signing with Explore Sierra Touring Company/Diamond S Ranch and place the unit there.

6.7 In-depth discussion on Fire Study Group:

Written correspondences; (7) were read aloud. Members of the public spoke via Zoom.

Board discussion ensued.

Direction was given: The Board's position is to continue with the Fire Study Group "with caution". It was noted that during the November 10, 2020 Fire Study Group meeting, Chairperson Graham had asked the Fire Study Group to record all meetings and that was agreed upon. Jeanne will again ask for the meetings to be recorded and encourage the study group to open the meetings to the public. Jeanne will also ask the group if/when the meetings will begin to fall under the Brown Act. She will also look into a political action committee (PAC) and contact District 5 Supervisor, Jeff Engel. Directors Sutcliffe and Sankey also asked that the study group be reminded that guests or presenters in attendance should provide their information or expertise only. They should not be asked for their agreement or vote.

At this time – 8:11 PM, the Board called for a 5 minute break

8:17 PM – The meeting was brought back into open session by Chairperson Graham. Jeanne asked that the public with any additional comments regarding Item 6.7 contact the district by email.

6.8 Update from Chairperson Graham on information from the Fire Study Group August 31, 2021 meeting.

Cary Curtis with Gold Mountain wanted to provide comment on item 6.7. Chairperson Graham asked that she send her written comments/clarifications via email. Cary went on to ask that the board consider the cost to the other districts if EPRFPD chooses not to continue with the feasibility study.

Chairperson Graham stated that a lot of this item was covered under agenda item 6.7. She will be out of town next Tuesday and will not be able to attend the next Fire Study Group meeting. Director Sutcliffe will attend in her place. The Fire Study Group meeting scheduled for August 31, 2021 was canceled so she has nothing to report.

6.9 Approve request for fire radio call numbers for Gold Mountain Community Service District (GMCSO):

Chairperson Graham read aloud an email from GMCSO detailing their plans for the usage of radios, who will operate the radios, and agreeing to undergo any radio usage training Chief Frank deems appropriate.

Chief Frank provided the board with his recommendation that GMCSO be assigned 3 radio numbers in the 9880 sequence. He asked that GMCSO provide him with the names and contact information for each of the 3 individuals assigned a radio number.

Board and staff discussion ensued.

Director Acosta made a motion to approve item 6.9. Director Mitrevics seconded the motion.

Roll Call Vote: Director Sankey – Aye, Director Acosta – Aye, Chairperson Graham – Aye. Director Sutcliffe – Aye, Director Mitrevics - Aye. The item passes.

6.10 Monthly Chief's Report:

Medical calls in district total 11, including 1 for Gold Mountain and 1 for C Road. Fire calls in district total 2. This includes 1 for C Road. Smoke check (1), False fire alarm (1 @ Gold Mountain), Public assist (1), Lift assist (1). Out of district calls total 2: USFS Dixie Fire deployments. August calls total 19.

Equipment updates: Type 3, 9873 is ready and standing by for reassignment with a crew of 3 if needed. The last assignment on the Dixie Fire was for 21 days. Type 3, 9872 will be sent to Reno for alignment as soon as Chief Frank returns. The shop has been very busy with a 2-3 week booking. Chief Frank wanted

to be there when the work was being done. Personnel: Firefighter/EMR Margann Bridges is enrolled in the EMT class in Loyaltown. She is very excited to continue her medical skills training.

6.11 Receive update from staff on COVID-19, including any new recommendations/mandates:

Captain Frank informed the board that there are no new recommendations. She will attend the upcoming EMCC meeting and expects this topic to be addressed and will update the board with any new information.

6.12 Direction to staff regarding a COVID-19 vaccination policy:

Board discussion ensued and direction was given to revisit this item next month. Secretary will place this item on the next regular meeting agenda.

6.13 Direction regarding Forest Service Contract for OES Fires:

Board discussion ensued and direction was given to wait for a response from Joe Waterman and keep this item on the agenda. Secretary will place this item on the next regular meeting agenda.

7 Closed Session:

7.1 Public employee performance evaluation: Fire chief. Pursuant to Government Code 54957

Chairperson Graham adjourned the meeting from open to closed session at 8:54 PM.

7.2 Reportable action from closed session

Chairperson Graham called the meeting back into open session at 9:12 PM.

Direction and guidance was given to Chief Frank.

8 Request for future agenda items: Next scheduled Regular Board Meeting October 18, 2021 at 6:30 PM

Chairperson Graham asked for a Special Meeting to address AB 361.

Board discussion ensued and direction was given to the secretary to schedule a Special Meeting for October 05, 2021 at 6:30 PM to address AB 361.

9 Adjournment: Chairperson Graham motioned to adjourn the meeting. Director Sutcliffe seconded the motion.

Roll Call Vote: Director Graham – Aye, Director Acosta – Aye, Director Sankey – Aye, Director Sutcliffe – Aye, Director Mitrevics – Aye. The item passes.

Meeting was adjourned at 9:20 PM

ATTEST:

Katy Martinez, Secretary

Jeanne Graham, Chairperson

APPROVED AND SIGNED AT EPRFPD'S 10/18/2021 REGULAR BOARD MEETING